**[Recommendation Form 1]**

Official Record

**※ You may add lines if needed.**

**※ You must also submit plagiarism judgement result of your graduation thesis.**

**1. Personal Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Student ID** |  | **Name** |  |
| **Department** |  | **Degree Course** | Ph.D /  　　Combined MS & Ph.D |

**2. Educational Background**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Period of Attendance** | **School Name** | **Major** | **Degree** | **GPA** |
| *yyyy.mm*  *~yyyy.mm* |  |  |  | ( / 4.3)  ( / 4.5) |
| *yyyy.mm*  *~yyyy.mm* |  |  |  | ( / 4.3)  ( / 4.5) |
| *yyyy.mm*  *~yyyy.mm* |  |  |  | ( / 4.3)  ( / 4.5) |

**3. Work Experience** **(internship can be included)**

|  |  |  |
| --- | --- | --- |
| **Working Period** | **Job title & description**  **(responsibilities, accomplishments)** | **Organization**  **name** |
| *yyyy.mm*  *~yyyy.mm* |  |  |
| *yyyy.mm*  *~yyyy.mm* |  |  |

**4. Awards, License & Certificates**

|  |  |  |
| --- | --- | --- |
| **Date** | **Award (License & Certificates) Name & description** | **Organization name** |
| *yyyy.mm.dd* |  |  |
| *yyyy.mm.dd* |  |  |
| *yyyy.mm.dd* |  |  |

**5. Language Skills (Language Qualification Test)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Valid Period** | **Test name** | **Test Score / Grade** | **Registration Number** |
| *yyyy.mm*  *~yyyy.mm* | *TOEIC* |  | *2\*\*\*\*\** |
| *yyyy.mm*  *~yyyy.mm* |  |  |  |

**[Form 2]**

Research Achievements

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Classification**  **(Research Paper/Patent)** | **Title** | **Journal Name**  **(IF, ISSN no.)/ SCI or Domestic Patent** | **Role** | **Remarks**  **‧country (in case of**  **foreign patent)**  **‧patent application/registration** |
| 1 | Research Paper | Analysis of~~~~~ | Chemosphsrs  (3.499,0045-6535)  / SCI journal | First author | \* JCR Top 14.8% |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

**□ (#1) Achievements:**

**○ Summary**

|  |
| --- |
|  |

*※ Provide supporting documents, for instance, the abstract of papers or letters patent, for research achievements in the order stated above.*

**[Form 3]**

Recommendation Letter

|  |
| --- |
| Advisor: (Signature)  Department(School) Head: (Signature) |